

Blizzard Juno Employee FAQs

Q: Governor Raimondo announced that state offices will be closed beginning at 11:00 PM on Monday, January 26, 2015. What does that mean for state employees scheduled to work after 11:00 PM?

A: State offices are scheduled to be closed at 11:00 PM on Monday, January 26, 2015 through 4:30 PM on Tuesday, January 27, 2015. Non-essential employees who are scheduled to work at any time between those hours are not to report to work but will be paid their regular rate of pay (straight time) for their shift. Essential employees who are scheduled to work during the closure period are expected to report to work and will be paid at the total rate of time and a half for each hour worked during this period, unless other specific compensation applies.

Q: Do I need to report to work on Tuesday morning?

A: Essential employees who are scheduled to work must report for duty. Non-essential employees must not report to work on Tuesday morning as state offices are closed for the period of 11:00 PM on Monday, January 26, 2015 through 4:30 PM on Tuesday, January 27, 2015.

Q: Will I get paid for time on Tuesday, January 26, 2015 or do I need to discharge time?

A: For Tuesday, in general, all non-essential employees will be excused from duty for their regular scheduled work shift during the closure and shall be compensated at their regular rate of pay (straight time). They will not be required to discharge time. During the closure period, essential employees who work their regular scheduled shift will be paid at the total rate of time and a half for each hour worked during the closure period, unless other specific compensation applies.

Q: How do I know if I am “essential” versus “non-essential”?

A: All departments have identified their essential staff members. If you have any questions, please contact your immediate supervisor for clarification.

Q: Are we sure that the period of closure will end at 4:30 PM on Tuesday, January 27, 2015?

A: Recognizing that we will know more as the storm continues, we anticipate that the closure will end at 4:30 PM on Tuesday, January 27. As more information becomes

available, a determination will be made whether the state will resume normal operations as anticipated, adopt the “Adverse Weather Policy” state of operations, or remain closed.

Q: How will I know what the updated status is for state operations and where do I go for additional guidance for any updates?

A: You may watch or listen to the local news as available. Please also check Governor Raimondo’s website (www.governor.ri.gov) and twitter account (@GinaRaimondo). As some people may not have power and/or access to the local news, another option is to call the RI Department of Administration Division of Human Resources phone number (401-222-2160) to check on the current status of state operations.

Q: How will I know if I have work on Wednesday?

A: Please see above.

Q: Where do I find additional information for the storm as well as preparedness tips?

A: Please visit RI Emergency Management Agency’s website for additional information: www.riema.ri.gov